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Contract Administration
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Finance & Administration

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January 21, 2021

RFP ADDENDUM # 2

RE: Request for Proposals – Vergennes Planning and Environmental Linkages Study 2021

The Request for Proposals (RFP) for the above-mentioned services has been modified to allow for additional time to respond.

Extension of Due Date:

The RFP Due Date has been extended until Friday, February 5, 2021 prior to 2:00 p.m.

The Request for Proposals (RFP) for the above-mentioned services has been modified to clarify the RFP by addressing the following questions:

1. It is correct to assume for alternative refinement that the cost of aerial photogrammetry and/or full ground field survey for each of the alternative corridors will not be required to be provided by the consultant team?

A: The short list of alternatives that result from Task 3-Initial Screening need to be defined at a sufficient level of detail for their evaluation in subsequent tasks. The consultant must determine whether existing data sources such as LiDar are sufficient or if additional base plan data are required. The proposed method and data sources should be described in the technical proposal and accounted for in the budget.

2. Is it understood the VTrans FY 2021 budget included \$200k for the Vergennes PELS project. What amount is VTrans seeking in the FY2022 and what is the expected total PELS budget?

A: We are not providing budget information at this time. Funds sufficient to complete the Vergennes PELs will be included in the next and future Capital Programs.

3. To support our experience can we include links to websites within the proposal?

A: Yes

4. Task 5 in the RFP notes that, "[t]his task will include the outreach and planning necessary to develop up to three VEC transportation/land use alternatives." Does that mean that only three total alternatives will be evaluated? Or up to three land use options for each corridor identified?

A: The scope and budget should assume three transportation land/use alternatives.

5. May 11x17" pages be used for graphical elements, such as the schedule and maps, included in the proposal?

A: Yes

6. The Evaluation of Proposal section of the RFP, beginning on page 7, indicates that the organizational chart will be evaluated as part of Section 2. Business and Management Structure, is this correct?

A: Yes

7. Section G. Past Performance indicates that firms are to provide "at least six (6) projects that detail past performance", is it acceptable to provide more than six projects? If so, should firms recreate the past performance forms provided by VTrans?

A: Yes, but please be aware that the past performance forms do count toward your page limit. You may just add pages to the form and re-name the project number to reference the additional projects.

Sincerely,

Doreen Carminati

Doreen Carminati
AOT Administrative Services Manager III

cc: Contract Manager
Project File